



Drug Guidance Policy

Date: March 2021

Review: March 2022

This guidance does not focus on drug education which is covered in the PSHEE Policy. It covers behaviour and pastoral support, as well as managing drugs and drug-related incidents within schools.

Key points

Where the document refers to drugs, this includes alcohol, tobacco, illegal drugs, medicines, new psychoactive substances (“legal highs”) and volatile substances, unless otherwise specified.

Illegal and other unauthorised drugs are not tolerated at Sarum Hall.

Pupils affected by their own or other's drug misuse should have early access to support through the school and other local services.

The first concern in managing drugs is the health and safety of the school's community and meeting the pastoral needs of pupils.

The Headmistress, Deputy Head and the Health and Wellbeing Coordinator will oversee and coordinate drug issues.

Police will be informed, consulted or actively involved in a drug related incident.

Please also refer to the ‘Confiscation of Inappropriate Items’ section in our Promote Good Behaviour & Set out Sanctions Policy.

Information sharing

- The Sarum Hall confidentiality policy will advise how information is shared.
- Information is only disclosed internally or externally with careful attention to pupils' rights and needs.
- If a pupil's safety is considered under threat, including incidences of parental drug or alcohol misuse the local authority safeguarding board will be contacted.

The role of governors

- Governors will be informed of any drugs issues as they affect the school.
- Governors will be informed of any policy development including the drug education programme, and will contribute to any case conferences called, or appeals against exclusions.

Staff conduct and drugs

Our Employment Manual states the following:

Under the influence: It is strictly forbidden to work or to remain at work under the influence of drugs, including alcohol. If the School considers that you are under the influence of drugs you will be sent home immediately and disciplinary action will be taken. There is further information about staff and alcohol on trips in the [Educational Visits Policy](#).

Entertaining: Any entertaining on or off School premises must be conducted sensibly. There may be alcoholic drinks at School social functions and the School expects a high standard of behaviour from all members of Staff.

Annex A – Useful Organisations

ADFAM offers information to families of drug and alcohol users, and the website has a database of local family support services. Tel: 020 7553 7640 Email: admin@adfam.org.uk Website: www.adfam.org.uk

Alcohol Concern works to reduce the incidence and costs of alcohol-related harm and to increase the range and quality of services available to people with alcohol-related problems Tel: 020 7264 0510. Email: contact@alcoholconcern.org.uk Website: www.alcoholconcern.org.uk

ASH (Action on Smoking and Health) A campaigning public health charity aiming to reduce the health problems caused by tobacco. Tel: 020 7739 5902 Email: enquiries@ash.org.uk Website: www.ash.org.uk

Children's Legal Centre operates a free and confidential legal advice and information service covering all aspects of law and policy affecting children and young people. Tel: 01206 877910 Email: clc@essex.ac.uk Website: www.childrenslegalcentre.com

Children's Rights Alliance for England - A charity working to improve the lives and status of all children in England through the fullest implementation of the UN Convention on the Rights of the Child. Email: info@crae.org.uk Website: www.crae.org.uk

Drinkaware - An independent charity that promotes responsible drinking through innovative ways to challenge the national drinking culture, helping reduce alcohol misuse and minimise alcohol related harm. Tel: 020 7307 7450 Website: www.drinkaware.co.uk/

Drinkline - A free and confidential helpline for anyone who is concerned about their own or someone else's drinking. Tel: **0300 123 1110** (lines are open 24 hours a day)

Drug Education Forum – this website contains a number of useful papers and briefing sheets for use by practitioners: Website: www.drugeducationforum.com/ 14

FRANK is the national drugs awareness campaign aiming to raise awareness amongst young people of the risks of illegal drugs, and to provide information and advice. It also provides support to parents/carers, helping to give them the skills and confidence to communicate with their children about drugs. 24 Hour Helpline: 0300 1236600 Text: 82111 Email: frank@talktofrank.com Website: www.talktofrank.com

National Association for Children of Alcoholics - provides information, advice and support for anyone affected by a parent's drinking, including adults. Phone: 0800 358 3456
Email: helpline@nacoa.org.uk Website: nacoa.org.uk

National Children's Bureau promotes the interests and well-being of all children and young people across every aspect of their lives. Tel: 020 7843 6000 Website: www.ncb.org.uk

Family Lives - A charity offering support and information to anyone parenting a child or teenager. It runs a free-phone helpline and courses for parents, and develops innovative projects. Tel: 0800 800 2222 Email: askus@familylives.org.uk Website: http://familylives.org.uk/

Re-Solv (Society for the Prevention of Solvent and Volatile Substance Abuse) A supports anyone in the UK whose life is affected by solvent abuse. Tel: Information line: 01785 810762 Email: info@re-solv.org Text/Whatsapp: 07496 959930 Website: www.re-solv.org

Smokefree - NHS Smoking Helpline: 0800 169 0 169 Website: http://smokefree.nhs.uk

We are with you - provide free, confidential support to people experiencing issues with drugs, alcohol or mental health. Website: www.wearewithyou.org.uk

Youth Offending Teams – Local Youth Offending Teams are multi-agency teams and are the responsibility of the local authority, who have a statutory duty to [prevent offending by young people under the age of 18. Website: https://www.gov.uk/youth-offending-team

Linked guidance, policies and procedures:

[Government drug advice for schools](#)

[Keeping Children Safe in Education \(KCSIE\) statutory guidance](#)

[Working together to safeguard children.pdf](#)

Relevant school policies:

[Keeping Children Safe in Education, Child protection Policy and Code of Conduct.](#)

Mission statement, behaviour, health and safety, medicines, confidentiality, PSHEE